SOUTHERN HILLS PLANTATION III

COMMUNITY DEVELOPMENT
DISTRICT

January 8, 2024
BOARD OF SUPERVISORS
REGULAR
MEETING AGENDA

SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT

AGENDA LETTER

Southern Hills Plantation III Community Development District

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W

Boca Raton, Florida 33431

Phone: (561) 571-0010

Fax: (561) 571-0013

Toll-free: (877) 276-0889

December 29, 2023

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Board of Supervisors Southern Hills Plantation III Community Development District

Dear Board Members:

The Board of Supervisors of the Southern Hills Plantation III Community Development District will hold a Regular Meeting on January 8, 2024 at 10:00 a.m., at the Southern Hills Plantation Clubhouse, located at 4200 Summit View Drive, Brooksville, Florida 34601. The agenda is as follows:

- 1. Call to Order/Roll Call
- 2. Public Comments
- 3. Consideration of Appointment of Committee Member for Interlocal Agreement (ILA)
- 4. Consideration of Resolution 2024-01, Designating a Date, Time, and Location for Landowners' Meeting and Election; Providing for Publication, Providing for Severability and an Effective Date
- Acceptance of Unaudited Financial Statements as of November 30, 2023
- 6. Approval of September 11, 2023 Public Hearing and Regular Meeting Minutes
- 7. Other Business
- 8. Staff Reports
 - A. District Counsel: Kilinski | Van Wyk PLLC
 - B. District Engineer: Coastal Engineering Associates, Inc.
 - C. District Manager: Wrathell, Hunt and Associates, LLC
 - NEXT MEETING DATE: February 12, 2024 at 10:00 AM

Board of Supervisors Southern Hills Plantation III Community Development District January 8, 2024, Regular Meeting Agenda Page 2

QUORUM CHECK 0

SEAT 1	JIM McGowan	In Person	PHONE	□No
SEAT 2	BRUCE NOBLE	In Person	PHONE	☐ No
SEAT 3	ELLEN JOHNSON	In Person	PHONE	□No
SEAT 4	GRADY MIARS	IN PERSON	PHONE	☐ No
SEAT 5	Margaret Bloomquist	IN PERSON	PHONE	☐ No

9. Supervisors' Requests

Adjournment 10.

If you have any questions or comments, please contact me directly at (239) 464-7114.

Sincerely,

Chesley E. Adams, Jr.

District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL IN NUMBER: 1-888-354-0094 PARTICIPANT PASSCODE: 229 774 8903

SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT

RESOLUTION 2024-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A DATE, TIME, AND LOCATION FOR LANDOWNERS' MEETING AND ELECTION; PROVIDING FOR PUBLICATION, PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, Southern Hills Plantation III Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hernando County, Florida; and

WHEREAS, the District's Board of Supervisors (the "Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by provisions of Chapter 286, *Florida Statutes*; and

WHEREAS, the effective date of Hernando County Ordinance No. 678 creating the District (the "Ordinance") is August 2, 2004; and

WHEREAS, the District was statutorily required to hold a meeting of the landowners of the District for the purpose of electing supervisors for the District on a date in November, which shall be noticed pursuant to Section 190.006(2)(a), Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. In accordance with section 190.006(2), Florida Statutes, the meeting of the	he
landowners to elect three (3) supervisors of the District, shall be held on the day	of
November, 2024 at: a/p.m., at the Southern Hills Plantation Clubhouse, 4200 Summ	nit
View Drive, Brooksville, Florida 34601.	

- **SECTION 2**. The District's Secretary is hereby directed to publish notice of this landowners meeting in accordance with the requirements of Section 190.006(2)(a), *Florida Statutes*.
- **SECTION 3**. Pursuant to Section 190.006(2)(b), Florida Statutes, the landowners' meeting and election is hereby announced at the Board's Regular Meeting held on the 8th day of January, 2024. A sample notice of landowners' meeting and election, proxy, ballot form and instructions were presented at such meeting and are attached hereto as **Exhibit A**.

SECTION 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 8th day of January, 2024.

ATTEST:	SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT
Secretary/Assistant Secretary	Chair/Vice Chair, Board of Supervisors

Exhibit A

NOTICE OF LANDOWNERS' MEETING AND ELECTION AND MEETING OF THE BOARD OF SUPERVISORS OF THE SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given to the public and all landowners within Southern Hills Plantation III Community Development District (the "District") in Hernando County, Florida, advising that a meeting of landowners will be held for the purpose of electing three (3) persons to the District Board of Supervisors. Immediately following the landowners' meeting, there will be convened a meeting of the Board of Supervisors for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board.

DATE:	
TIME:	
PLACE:	Southern Hills Plantation Clubhouse 4200 Summit View Drive Brooksville, Florida 34601

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request at the office of the District Manager, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, by emailing adamsc@whhassociates.com or calling (561) 571-0010. At said meeting, each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person to be elected to the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting, the landowners shall select a person to serve as the meeting chair and who shall conduct the meeting.

The landowners' meeting and the Board of Supervisors meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for these meetings may be obtained from 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431. There may be an occasion where one or more supervisors will participate by telephone.

Any person requiring special accommodations to participate in these meetings is asked to contact the District Office at (877) 276-0889, at least 48 hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service at (800) 955-8770 for aid in contacting the District Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that such person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

District Manager		
Run Date(s):	&	

PUBLISH: ONCE A WEEK FOR 2 CONSECUTIVE WEEKS, THE LAST DAY OF PUBLICATION TO BE NOT FEWER THAN 14 DAYS OR MORE THAN 28 DAYS BEFORE THE DATE OF ELECTION, IN A NEWSPAPER WHICH IS IN GENERAL CIRCULATION IN THE AREA OF THE DISTRICT

INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT FOR THE ELECTION OF SUPERVISORS

DATE OF LANDOWNERS' MEETING: November, 2024				
TIME:	:A/PM			
LOCATION:	Southern Hills Plantation Clubhouse 4200 Summit View Drive			

Brooksville, Florida 34601

Pursuant to Chapter 190, Florida Statutes, and after a Community Development District ("District") has been established and the landowners have held their initial election, there shall be a subsequent landowners' meeting for the purpose of electing members of the Board of Supervisors ("Board") every two years until the District qualifies to have its board members elected by the qualified electors of the District. The following instructions on how all landowners may participate in the election are intended to comply with Section 190.006(2)(b), Florida Statutes.

A landowner may vote in person at the landowners' meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one vote per acre of land owned by him or her and located within the District, for each position on the Board that is open for election for the upcoming term. A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one vote with respect thereto. Please note that a particular parcel of real property is entitled to only one vote for each eligible acre of land or fraction thereof; therefore, two or more people who own real property in common, that is one acre or less, are together entitled to only one vote for that real property.

At the landowners' meeting, the first step is to elect a chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board that is open for election for the upcoming term.

This year, three (3) seats on the Board will be up for election by landowners. The two candidates receiving the highest number of votes shall be elected for a term of four (4) years. The candidate receiving the next highest number of votes shall be elected for a term of two (2) years. The term of office for each successful candidate shall commence upon election.

A proxy is available upon request. To be valid, each proxy must be signed by <u>one</u> of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

LANDOWNER PROXY

SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT HERNANDO COUNTY, FLORIDA LANDOWNERS' MEETING – NOVEMBER ____, 2024

KNOW ALL MEN BY THESE PRESENTS, that the undescribed herein, hereby constitutes and appoints	_	fee simple owner of the lands ("Proxy Holder") for and
on behalf of the undersigned, to vote as proxy at the meeting of the Undersigned, to vote as proxy at the meeting of the Community Development District to be held at:a/p Plantation Clubhouse, 4200 Summit View Drive, Brooksville, Floaccording to the number of acres of unplatted land and/or platten that the undersigned would be entitled to vote if then personal resolution or any other matter or thing that may be considered the election of members of the Board of Supervisors. Said Proxy discretion on all matters not known or determined at the time be considered at said meeting.	.m. on Novemberida 34601, and ted lots owned by present, upon lat said meeting Holder may vote	of the Southern Hills Plantation er, 2024, at Southern Hills at any adjournments thereof, by the undersigned landowner any question, proposition, or including, but not limited to, e in accordance with his or her
Any proxy heretofore given by the undersigned for sai continue in full force and effect from the date hereof until the cadjournment or adjournments thereof, but may be revoked at presented at the landowners' meeting prior to the proxy holder'	onclusion of the any time by writ	landowners' meeting and any ten notice of such revocation
Printed Name of Legal Owner		
Signature of Legal Owner	Date	
Parcel Description	<u>Acreage</u>	<u>Authorized Votes</u>
Parcel Description	<u>Acreage</u>	Authorized Votes
Parcel Description [Insert above the street address of each parcel, the legal descr number of each parcel. If more space is needed, identification	iption of each p	arcel, or the tax identification
[Insert above the street address of each parcel, the legal descr	iption of each p	arcel, or the tax identification

If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto (e.g., bylaws, corporate resolution, etc.).

property.

OFFICIAL BALLOT

SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT **HERNANDO COUNTY, FLORIDA** LANDOWNERS' MEETING – NOVEMBER ____, 2024

For Election (3 Supervisors): The two (2) candidates receiving the highest number of votes will each receive a four (4)-year term, and the one (1) candidate receiving the next highest number of votes will receive a two (2)-year term, with the term of office for the successful candidates commencing upon election.

fee simple		simple owner of land, or the proxy holder for the thern Hills Plantation III Community Developmen
Description	<u>n</u>	<u>Acreage</u>
	el.] [If more space is needed, identification of	lescription of each parcel, or the tax identification numbe of parcels owned may be incorporated by reference to ar
or		
Attach Pro	oxy.	
	, a	as Landowner, or as the proxy holder o t to the Landowner's Proxy attached hereto, do
SEAT	NAME OF CANDIDATE	NUMBER OF VOTES
3.		
4.		
5.		
Date:	Signed:	
	Printed Nar	ma:

SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT

UNAUDITED FINANCIAL STATEMENTS

SOUTHERN HILLS PLANTATION III
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
NOVEMBER 30, 2023

SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT BALANCE SHEET GOVERNMENTAL FUNDS NOVEMBER 30, 2023

400570	_	eneral Fund	Go	Total vernmental Funds
ASSETS Wells Fargo	\$	2,755	\$	2,755
Due from Developer	Ψ	7,594	Ψ	7,594
Accounts receivable	1	159,582		159,582
Allowance for uncollectable receivable	(1	159,582)		(159,582)
Deposits		1,190		1,190
Total assets	\$	11,539	\$	11,539
LIABILITIES Liabilities:				
Accounts payable	\$	2,500	\$	2,500
Due to Southern Hills I		4,939		4,939
Developer advance Total liabilities		2,500		2,500
rotal liabilities		9,939		9,939
DEFERRED INFLOWS OF RESOURCES				
Deferred receipts		7,594		7,594
Total deferred inflows of resources		7,594		7,594
FUND BALANCES				
Unassigned		(5,994)		(5,994)
Total fund balances		(5,994)		(5,994)
Total liabilities, deferred inflows of resources	Φ	44 F20	φ	44 520
and fund balances	Ф	11,539	\$	11,539

SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES FOR THE PERIOD ENDED NOVEMBER 30, 2023

		urrent Ionth	=	ear to Date	E	Budget	% of Budget
REVENUES							
Developer contribution	\$	175	\$	175_	\$	65,545	0%
Total revenues		175		175		65,545	0%
EXPENDITURES							
Professional & administrative							
Legislative							
Supervisor fees		-		-		3,000	0%
Financial & Administrative							
Management		1,250		2,500		15,000	17%
Engineering		-		-		1,000	0%
Audit		-		-		3,200	0%
Insurance		-		-		3,200	0%
Legal advertising		-		-		325	0%
Bank fees		-		-		150	0%
Annual district filing fee		-		175		200	88%
Contingencies		33		57		1,500	4%
Website		-		-		1,000	0%
Postage		-		-		400	0%
Legal counsel District counsel						4.000	0%
		1,283		2,732		4,000 32,975	8%
Total professional & administrative		1,203		2,132		32,973	070
Field operations							
Electric utility services							
Street lights		730		1,460		8,300	18%
Stormwater control							
Aquatic maintenance		-		-		870	0%
Landscape maintenance		1,607		3,251		21,000	15%
Holiday lighting		-		893		-	N/A
Irrigation repairs & maintenance		114		228		2,400	10%
Total field operations		2,451		5,832		32,570	18%
Total expenditures	-	3,734		8,564		65,545	13%
Excess/(deficiency) of revenues							
over/(under) expenditures		(3,559)		(8,389)		-	
Fund balances - beginning		(2,435)		2,395		-	
Fund balances - ending	\$	(5,994)	\$	(5,994)	\$		

SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT

MINUTES

DRAFT

		DRAFT			
1	MINUTES OF MEETING				
2	SOUTHERN HILLS PLANTATION III				
3	COMMUNITY DEVELOPMENT DISTRICT				
4 5	The Board of Supervisors of the Southern Hills Plantation III Community Development				
	The Board of Supervisors of the Southern Hills Plantation III Community Development				
6	District held a Public Hearing and Regular Meeting on September 11, 2023 at 10:00 a.m., at the				
7	Southern Hills Plantation Clubhouse, located at 4200 Summit View Drive, Brooksville, Florida				
8	34601.				
9 10	Present at the meeting were:				
11	Bruce Noble	Vice Chair			
12	Ellen Johnson	Assistant Secretary			
13	Margaret Bloomquist	Assistant Secretary			
14		,			
15	Also present were:				
16	•				
17	Chuck Adams	District Manager			
18	Jennifer Kilinski	District Counsel			
19	Joe Calamari	District Engineer			
20					
21					
22	FIRST ORDER OF BUSINESS	Call to Order/Roll Call			
23					
24	Mr. Adams called the meeting to orde	er at 10:00 a.m.			
25	Supervisors Noble, Johnson and Bloo	omquist were present. Supervisors McGowan and			
26	Miars were not present.				
27					
28	SECOND ORDER OF BUSINESS	Public Comments			
29					
30	No members of the public spoke.				
24					
31					
32	THIRD ORDER OF BUSINESS	Consideration of Resolution 2023-07,			
33		Ratifying the Action of the District			
34		Manager in Re-Setting the Date of the			
35		Public Hearing on the Proposed Budget for			
36		Fiscal Year 2023/2024; Amending			
37		Resolution 2023-05 to Reset the Hearing			
38		Thereon; Providing a Severability Clause;			
39		and Providing an Effective Date			
40	Ma Adams massactics Bossel (1992)	022.07			
41	Mr. Adams presentation Resolution 2023-07.				
42					

43 44 45 46 47		Resolution 2023-07, Ratifying the A the Date of the Public Hearing 2023/2024; Amending Resolution	conded by Ms. Johnson, with all in favor, ction of the District Manager in Re-Setting on the Proposed Budget for Fiscal Year 2023-05 to Reset the Hearing Thereon; Providing an Effective Date, was adopted.
48 49 50 51 52	FOUR	RTH ORDER OF BUSINESS	Public Hearing on the Adoption of the Fiscal Year 2023/2024 Budget
53	A.	Proof/Affidavit of Publication	
54		The affidavit of publication was inclu	ded for informational purposes.
55	В.	Consideration of Resolution 2023-	08, Relating to the Annual Appropriations and
56		Adopting the Budget for the Fisc	al Year Beginning October 1, 2023, and Ending
57		September 30, 2024; Authorizing	Budget Amendments; and Providing an Effective
58		Date	
59		Mr. Adams presented Resolution 20	23-08. He reviewed the proposed Fiscal Year 2024
60	budge	et, which is Developer-funded, with exp	penses funded as they are incurred.
61		Mr. Adams opened the Public Heari	ng.
62		No members of the public spoke.	
63		Mr. Adams closed the Public Hearing	7.
64			
65 66 67 68 69		Resolution 2023-08, Relating to the Budget for the Fiscal Year Beginnin	d seconded by Mr. Noble, with all in favor, e Annual Appropriations and Adopting the g October 1, 2023, and Ending September g Budget Amendments; and Providing an
70 71 72 73 74 75	FIFTH	I ORDER OF BUSINESS	Consideration of Fiscal Year 2023/2024 Funding Agreement
76 76 77 78		On MOTION by Ms. Johnson and sec the Fiscal Year 2023/2024 Funding A	onded by Ms. Bloomquist, with all in favor, greement, was approved.

SIXTH ORDER OF BUSINESS

79

80

81 82 Acceptance of Unaudited Financial Statements as of July 31, 2023

On MOTION by Ms. Johnson and seconded by Ms. Bloomquist, with all in favor, the meeting adjourned at 10:04 a.m.

115116

117

	Secretary/Assistant Secretary	Chair/Vice Chair	
2			
1			
0			
9			
8			
8			

DRAFT

SOUTHERN HILLS PLANTATION III CDD

September 11, 2023

SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT

STAFF REPORTS

SOUTHERN HILLS PLANTATION III COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 MEETING SCHEDULE

LOCATION

Southern Hills Plantation Clubhouse, 4200 Summit View Drive, Brooksville, Florida 34601

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 2, 2023* CANCELED	Regular Meeting	10:00 AM
November 13, 2023 CANCELED	Regular Meeting	10:00 AM
December 11, 2023 CANCELED	Regular Meeting	10:00 AM
December 11, 2023 CANCELLD	negulal Meeting	10.00 AIVI
January 8, 2024	Regular Meeting	10:00 AM
February 12, 2024	Regular Meeting	10:00 AM
		10.00.00
March 11, 2024	Regular Meeting	10:00 AM
April 8, 2024	Regular Meeting	10:00 AM
May 13, 2024	Regular Meeting	10:00 AM
June 10, 2024	Regular Meeting	10:00 AM
July 8, 2024	Regular Meeting	10:00 AM
August 12, 2024	Dogulov Mostins	10.00 ANA
August 12, 2024	Regular Meeting	10:00 AM
September 9, 2024	Regular Meeting	10:00 AM

^{*}Exception

October meeting is one (1) week earlier to accommodate the Columbus Day holiday.